

TOWN OF LLOYD TOWN BOARD

WORKSHOP MEETING

JANUARY 7, 2015

Present: Supervisor Paul Hansut
Councilmember Kevin Brennie
Councilmember Michael Horodyski
Councilmember Jeffrey Paladino

Also present: Kate Jonietz, Secretary
Rosaria Peplow, Town Clerk

Absent: Councilmember Michael Guerriero

4:00 PM – Supervisor opened the meeting and led the Pledge of Allegiance.

Councilmember Michael Horodyski – swear in as a Town Board member.

1. REPORTS

A. Finance – Karen McPeck, Bookkeeper to Supervisor, reported that the Supervisor's Report and Account Summary were emailed to the Board and department heads yesterday; she asked anyone who wanted a printout to contact her.

She said that at first glance the year-end funds are all okay but there are many outstanding bills that will be charged back to 2014.

Retirement payments were made December 11, 2014, in order to take advantage of the discount provided by NYS; they are due in February but there is a reduction if the payments are made in December. The Town paid \$211,474 Police and Fire and \$379,783 Employees' retirement system for a total of \$591,257.00. There is \$24,165.00 remaining in the 2014 budget for the retirement payments. She asked if the Town Board wants to add this or a portion of this to the Retirement Reserve that was established December 30, 2008. There is \$64,359 in this reserve and adding this amount will bring the total to \$88,524.00. In 2011 we used \$32,370 from this reserve to cover retirement expenses that were higher than budgeted. There was \$96,357.00 when the reserve was established in 2008.

All departments were notified in December that the 2015 Payroll was changed by a week. Every five years or so we have to adjust the payroll dates to avoid what they call a 'painful payday', meaning there would be 27 payrolls instead of 26 payrolls.

The remaining funds of \$7,704.21 in the Black Creek grant line 7110.43 will be pulled into 2015 for the completion of the grant. A final number will be pulled once the year is closed in February/March.

Highway Department is requesting an equipment reserve be set using \$50,000 of the 2014 unexpended balance. A resolution will follow once the specifics and the amount of unexpended balance are determined; the highway budget is in good shape and there won't be a problem.

There are remaining funds in the Records Management line 1460.40, \$2,504.00 that we will be pulling into the 2015 budget to help pay to microfilm payroll records from 2007-2014.

We will add \$2,500 to the Central Data Processing Equipment reserve that was established in October of 2013 from the outstanding balance left in account code 1680.20. This will help pay for computers or computer equipment that may be needed.

There is no significant balance left in either the Town Hall Capital Line or the Recreation Capital Improvement line to add to either of those reserves.

Karen McPeck asked the Board if there were any questions on the Budget amendments on the agenda. There were none.

The 9W Water Bond will be due to roll over in February. She and the Supervisor received an email from Beth Ferguson who needs to know by Wednesday if it is being rolled over or going to Bond. Ray Jurkowski has mentioned that this BAN will be combined with the Water projects that are coming up in the next year or two so that we should hold off on permanent financing at this time. She asked if the BAN should be rolled over another year. The Board discussed this and they would like to see more information on the rate.

Supervisor said that a mortgage tax check was received from Ulster County.

McPeck said \$200,000 was budgeted and the check received was \$128,000 so the Town is over the budget by \$74,000; she is expecting a franchise check and a sales tax check.

B. Assessor – Jennifer Mund reported that her office has begun the process for exemption renewals and they have mailed out approximately 800 renewal notices for seniors, forestry, agricultural, disability and clergy exemptions. This is a busy time for her office; she and Ann Feo make sure that the renewals are completed, especially the seniors. They obtain contact information from their children in the event that it is

difficult to reach the senior.

Paladino asked if Highland Central School District made an adjustment on the senior exemption this year.

Mund answered that she received the notice today that they did and it matches the Town rates. They have begun to process and value construction which adds value to the tax roll. She filed the documentation to Ulster County that is required for the IDA's; NYS Comptroller requires that documentation regarding processing payment of the IDA's is filed with the County so that they know who has been paying and who has not been paying. The Town is up-to-date and everybody has paid. She has run valuation for 2015 and she is waiting for NYS to give her estimates of the assessment. She has been told that she should have them by the end of next week so she can go forward for 2015.

C. Building & Zoning Department – David Barton felt ill and went home.

D. Dog Control – Andrew McKee did not attend the meeting but did email his monthly activity report.

E. Highway – Superintendent Richard Klotz reported that toward the end of 2014 his crew cleaned up the trees; a pipe collapsed on North Road which was replaced. The Highway Department is hot patching and it is working very well and it does not rip up when streets are plowed. He is working on the 284 Agreement and he will have it ready for the next Workshop meeting.

Supervisor asked how many trees along the Rail Trail were taken down.

Superintendent answered that most of them are down; however, Phil DiLorenzo is going to take down three or four as he does not want them to fall on the tennis courts or the basketball courts.

Paladino asked if he was okay on salt this year and Superintendent confirmed that he has a barn full.

Erin Quinn, reporter, asked about the hot patching and what is different.

Superintendent replied that they use the recycled blacktop, heat it, and they use it to fill the holes; the machine cost \$18,000 and will pay for itself in two years.

Councilmember Michael Horodyski was sworn in for a new term as a member of the Town Board by Judge Terry Elia.

F. Hudson Valley Rail Trail – No update.

G. Justice – Terry Elia/Eugene Rizzo

H. Police – Chief Daniel Waage read the report on the 2014 year end activity. During the month of December, Lloyd Police participated on the local Toys for Tots drive, which ended on December 14 and culminated with a visit from Santa. They collected seven large boxes from the community and on December 8, inmates from the Ulster County Jail stripped and waxed the floors of the Police Station; December 12 was the annual Light up the Hamlet festivities; the Cub Scouts toured the Police Station on December 13 and were given safety ID kits. The Police delivered Poinsettia plants to the members of Project Care. On December 21 the Police escorted Santa Claus riding in a fire truck on a tour of the Town to visit children. Members of the Police Department attended the funerals of fallen NYC Police Officers Ramos and Liu on December 17 and January 4. Officer Jim Plass reported that there were nine knives confiscated at the Town of Lloyd Court.

I. Recreation/Buildings & Grounds – Frank Alfonso reported that the Saturday basketball program is going well; the roof repair and some of the structure at Berean Park has been completed for \$7,000; Tony Williams Park is fine. For Buildings and Grounds, he is pricing replacement of the rubber and flooring on the steps to the second floor of the Town Hall. There was a back up in the plumbing in the downstairs restrooms of Town Hall.

Supervisor stated that it is time to send out RFP's for lawn care.

J. Town Clerk – Rosaria Peplow

Records management

Rosaria Peplow stated that she asked Frank Alfonso, Supervisor Buildings and Grounds, to arrange a date to dispose of inactive records that have reached their disposition date.

Town Clerk

Peplow reported that on December 8, 2014 she attended the NYS Town Clerks Regional meeting in Kingston.

Jean Reo, NYS DOH Program Administrator gave an update on the electronic filing of death certificates. A fund has been established by requiring funeral directors to send a fee of twenty dollars for each death certificate they obtain. A trial program will start this month with funeral directors in some counties. The funeral director submits the death certificate, the registrar is notified electronically to approve and

issue the burial permit.

Tax Collection

I picked up the 2015 tax bills and Tax Roll books on Wednesday December 24th at Ulster County Information Services in Kingston. Karen McPeck, bookkeeper, assisted me in reviewing the warrant and comparing it to the 2015 budget. The bills were sorted and mailed on December 31. Thank you to Frank Alfonso for his assistance. I received a call from the Town of Marbletown, Town Clerk/Tax Collector on January 2; she had been given about 40 Town of Lloyd tax bills with the Town of Marbletown bills. She mailed the Town of Lloyd bills and sent us a list of the bills she had mailed.

K. Water & Sewer – Adam Litman, Administrator, reported that in late November 2014 the Water treatment plant went from full-river water to a blend of river and reservoir water, then over to full reservoir. Water production remains 100% reservoir water to date. On December 31, 2014 a partial power outage occurred at the water treatment plant. There was a fire on the pole. He called Anderson Brothers Electric and Central Hudson. Central Hudson determined that a high voltage cable had failed at or near the top of the Central Hudson Pole. Central Hudson did a temporary repair. The high voltage cable that failed was one of three that run from Central Hudson pole #33809 underground via a 4" conduit and terminate at Central Hudson transformer. Anderson Electric suggested that the Town contact Central Hudson and get a clear understanding of who owns the cables. They suggested that if the underground cables are the property of the Town the Town should have the cables replaced by Central Hudson as Central Hudson would have to make the connection at the transformer as well as the pole. The installation of the third river pump is close to complete. Regarding the Sewer Department, Work continues on the UV system; units A and B are back in service and operational. A build up of grease within the sludge digesters at the STP has created problems with the mixing systems and the overall function. We have been in contact with Maryland Biochemical Company, a supplier of a microorganism that works well within the digesters to reduce the grease over time. The cost is \$15 per pound and he needs about 300 pounds. He is trying to get a better price.

L. Supervisor –

2. OLD BUSINESS

A. Lime Energy – Paul Costello

Costello said that Central Hudson is taking up 50%. There are choices as to how it is paid for; if it is paid for in a lump sum the discount is 11% which would bring the total down to \$15,858.

Supervisor posed that the total cost is almost \$16,000 and asked what the Town would pay.

Costello said that the actual proposals for each project are 14 pages long. The Town does not have to do the entire project and he ranked the projects 1, 2, 3, 4, 5, and 6.

Paladino felt that the Town should do the first four projects on the list, maxing out to the 30-month payback and eliminating 5 and 6 would get the costs down to about \$11,000. The rate of return on those projects will average close to two years and that is reasonable. The program went from 40% to 50% participation by Central Hudson.

Costello replied that Central Hudson bumped up the indoor projects while they bumped up the outdoor a little bit. Unfortunately, most of the projects we were looking at were outdoor projects. The good news is that the outdoor is exclusively LED.

Brennie asked Paladino if he felt that enough money won't be saved.

Paladino said that it is a three year term and he feels that technology changes with this type of product; LED's have already changed two or three times.

Horodyski said that from a lighting standpoint, energy standpoint, a three-year pay back is pretty good.

Paladino would do the top four, get results and see what the future developments might be and make a decision for the next two.

Costello feels that there should be LED's at the Water Plant; he suggests occupancy sensors to turn off lights when there is no one in the room. The big tank room is where there is a problem with the high ceilings and the maintenance cost of changing every two years.

Litman agreed with the maintenance issue of those lights; the sensors would be good and Central Hudson has done an evaluation and those lights have been upgraded and they cannot be upgraded anymore.

Supervisor asked if those replacements fit into a program like this.

Costello answered that there are replacements available that would solve that problem and give five-year longevity but it is not cost effective at this point. It does not mean it might not be cost effective to do it on your own and get some NYSERDA

kick backs from it.

3. NEW BUSINESS

A. No new business.

4. MOTIONS AND RESOLUTIONS

A. **RESOLUTION** made by Paladino, seconded by Brennie, to pay vouchers as audited by the audit committee for a due date of December 31, 2014:

Prepay P495 – P584 \$71,976.61

Roll call: Hansut, aye; Paladino, aye; Horodyski, aye; Brennie, aye.

Four ayes carried.

B. **RESOLUTION** made by Paladino, seconded by Horodyski, to approve the following Budget Amendments to the 2014 budget:

GENERAL

Justice Court PS	1110.10	+\$1,144.30
Justice Court CE	1110.40	+\$1,000.00
Contingency	1990.40	- \$2,144.30

Supervisor PS	1220.10	+\$17.06
Contingency	1990.40	- \$17.06

Town Clerk Deputies PS	1410.30	+\$535.66
Attorney	1420.40	- \$535.66

Town Hall CE	1620.40	+\$2,500.00
Contingency	1990.40	- \$2,500.00

Building & Grounds CE	1630.40	+\$1,000.00
Building & Grounds PA	1630.10	- \$1,000.00

Central Communications	1650.40	+\$1,000.00
Central Data Processing	1680.40	- \$1,000.00

Unallocated Insurance	1910.40	+\$360.80
Planning Consult	1440.41	- \$360.80

Police Part Time PS	3120.11	+\$1,972.84
Police Full Time PS	3120.10	- \$1,972.84

Street Signs	3310.40	+\$2,500.00
Contingency	1990.40	- \$2,500.00

Recreation Admin CE	7020.40	+\$600.00
Contingency	1990.40	- \$600.00

Youth Programs CE	7310.40	+\$700.00
Youth Programs Mtc PS	7310.11	- \$700.00

HIGHWAY

General Repairs PS	5110.10	+\$301.23
Machinery PS	5130.10	+\$643.01
Brush & Weeds PS	5140.10	+\$1,733.95
Snow Removal PS	5142.10	- \$2,670.19

Snow Removal CE	5142.40	+\$10,000.00
Main St CE	5112.54	- \$10,000.00

SEWER

Administration CE	8110.40	+\$1,000.00
Sewage Collection PS	8120.10	+ 497.87
Sewage Trmt & Disposal PS	8130.10	- \$1,497.87

Roll call: Hansut, aye; Paladino, aye; Horodyski, aye; Brennie, aye.

Four ayes carried.

C. **RESOLUTION** made by Brennie, seconded by Paladino, to approve the transfer of funds in the amount of \$474.21 from the Recreation Reserve to the Capital fund expense line 50-06-7310-40 for Capital Improvements to Tony Williams Park which includes extra expenses from placement of swing set.

Roll call: Hansut, aye; Paladino, aye; Horodyski, aye; Brennie, aye.

Four ayes carried.

01.07.2015

D. RESOLUTION made by Horodyski, seconded by Brennie, to approve the transfer of funds in the amount of \$562.45 from the Recreation Reserve to the Capital fund expense line 50-06-7320-40 for Capital Improvements to Berean Park which includes the extra expenses to the improve the bath house.

Roll call: Hansut, aye; Paladino, aye; Horodyski, aye; Brennie, aye.

Four ayes carried.

MOTION made by Horodyski, seconded by Paladino, to adjourn the meeting at 5:10 PM.

Four ayes carried.

Respectfully submitted,

Rosaria Schiavone Peplow
Town Clerk